	CO-ORDINATION OF NOTIFIED BODIES **PPE Regulation 2016/425** **RECOMMENDATION FOR USE**	PPE-R/00.069 Version 04

Number of pages: 2	Approval stage: Approved on: ☐ Vertical Group n/a ☒ Horizontal Committee 22/11/2023 ☐ EU PPE Expert Group
Origin: Horizontal Committee Advisory Panel	

Question related to ☒ PPE Regulation ☐ EN/prEN: ☐ Other:

Article: Article 34(2) Annex: V, VII, VIII Clause:

Key words:

Issues relating to negative conformity assessment results / refused / withdrawn / suspended / restricted

Question:

How does a notified body fulfil the obligation to provide information to other notified bodies conducting similar activities on issues relating to negative conformity assessment results?

Solution:

While CIRCABC provides a forum for all notified bodies to participate in discussions, by establishing 'Notified Body representative' profiles we have a dedicated sub-membership available to provide information to specific notified bodies carrying out similar conformity assessment activities (as per Article 34(2)).

Therefore, information shall be sent by the deciding notified body declaring the negative conformity assessment results to all the relevant notified bodies carrying out similar conformity assessment activities via the 'Notified Body representative' CIRCABC sub-members of the applicable VG groups.

The common approach adopted should be (the reason provided should be factual):

"Dear Notified Bodies,

Notified Body XXXX has refused / withdrawn / suspended / otherwise restricted certification / approval decisions for:

Manufacturer:

Address:

Certificate(s) / Approval Decisions Affected / Types:

Product Standard(s):

Reason:

- non-compliance in type testing (Annex V, Module B).
- non-compliance in product checks (Annex VII, Module C2).
- non-fulfilment of obligations arising out of the approved quality system (Annex VIII, Module D)
- European Union safeguard procedure - failure of the PPE to meet requirements (Article 38(5)(a)) discovered in Market Surveillance
- European Union safeguard procedure - shortcomings in harmonised standard (Article 38(5)(b)) discovered in Market Surveillance
- other reasons to be specified.

Effective from: DD Month YYYY"

ANNEX TO PPE-R/00.069
INSTRUCTIONS ON HOW TO USE CIRCABC

1. Go to the applicable Vertical Group main page;
2. Click on “Forum”;
3. Click on “Add”;
4. Click on “Topic”;
5. Write the Topic title and click on “Create”;
6. Click on “Add a new comment”.

Note: When you make a new topic, do not fill in the box called 'Description'. This will not be sent to subscribers. Make the Topic (title only) and then close the dialog. Then click on the Topic title, and put your question into a new comment. This message will be sent by email to subscribers.